

SCRHA Board of Commissioners

February 24, 2022

5:30 PM

Scott County Community Office

190 Beech Street

Gate City, Virginia

MINUTES

Vice-Chairman, Phillip Owens called the meeting to order at 5:30 P.M. on February 24, 2022 at the Scott County Community Office, 190 Beech Street, Gate City, Virginia.

Present **Joe Horton**
 Carlene Cross
 Jack Compton
 Phillip Owens

Absent **Michael Kinkead**

Others Sue Smith, Sally Kegley

Approval of Minutes

Carlene Cross, made a motion, seconded by Joe Horton, to approve the minutes of the December 15, 2021 meeting.

Voting Aye: All Members Present

Voting Nay: None

New Business

A. Approval of Payment of Bills for January and February 2022

Joe Horton, made a motion, seconded by Jack Compton, to approve the payment of bills for January and February 2022.

Voting Aye: All Members Present

Voting Nay: None

B. Public Housing Financial Report

Sue Smith, Executive Director gave the board an update on all banking accounts.

C. Public Housing Report

Sue Smith gave the board an update on the Public Housing and the Housing Choice Voucher Program.

1 seconded the motion.

2
3 Voting Aye: All Members Present

4 Voting Nay: None

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6 Joe Horton, nominated Carlene Cross for Vice-Chairman, Jack Compton seconded the nomination. Joe Horton,
7 made the motion to appoint by acclamation Carlene Cross as the Vice-Chairman of the Board and Jack Compton
8 seconded the motion.

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0 Voting Aye: All Members Present

1 Voting Nay: None

2
3 **Ratification approval for the purchase of security cameras/equipment from Verkada in the amount of \$152,360.33.**

4 (Verkada contacted agency that a price increase would be effective 02/01/2022, therefore, Phillip Owens approved the
5 purchase January 31, 2022)

6
7 Jack Compton, made a motion, seconded by Joe Horton, to approve the ratification approval for the purchase of security
8 cameras/equipment from Verkada in the amount of \$152,360.33.

9
0 Voting Aye: All Members Present

1 Voting Nay: None

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3 **Approval of the Agency's Contagious & Infectious Disease Preparedness & Recovery Plan effective 01/01/2022**

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5 Joe Horton, made a motion, seconded by Jack Compton to approve the Agency's Contagious & Infectious Disease
6 Preparedness & Recovery Plan effective 01/01/2022.

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8 Voting Aye: All Members Present

9 Voting Nay: None

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1 **Open Discussion:**


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3 Sue Smith gave an update on Lane Groups progress for the heat pump project at Whippoorwill Hills Apts. in Duffield,
4 VA. Discussed pay increase for Melinda Davis (promoted to HCV Manager), Sue Smith's annual pay increase, HCV
5 Specialist position and Lonnie Dodson transferring to maintenance position from custodian.

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7
8 **Adjournment:**

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0 Jack Compton, made a motion, seconded by Carlene Cross, to adjourn the meeting. The next meeting will
1 be held at the Scott County Community Office located at 190 Beech Street, Gate City, VA, March 24, 2022 at
2 5:30 PM.

3
4 Voting Aye: All members Present

5 Voting Nay: None

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7 

8 Secretary

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8 

9 Board Chairman