

# SCRHA Board of Commissioners

September 18, 2023

4:30 PM

Scott County Community Office

190 Beech St.

Gate City, Virginia

## MINUTES

Chairman, Phillip Owens called the meeting to order at 4:30 P.M. on September 18, 2023, at the Scott County Community Office, 190 Beech Street, Gate City, Virginia.

**Present** Carlene Cross  
Michael Kinkead  
Jack Compton (Entered meeting at 4:40 P.M.)  
Phillip Owens

**Absent** Joe Horton

**Others** Sue Smith, Sally Kegley

### Approval of Minutes

Michael Kinkead, made a motion, seconded by Carlene Cross, to approve the minutes of the August 24, 2023 meeting.

Voting Aye: All Members Present

Voting Nay: None

### New Business

#### **A. Approval of Payment of Bills for September 2023**

Michael Kinkead, made a motion, seconded by Carlene Cross, to approve the payment of bills for September 2023.

Voting Aye: All Members Present

Voting Nay: None

#### **B. Public Housing Financial Report**

Sue Smith, Executive Director gave the board an update on all banking accounts.

#### **C. Public Housing Report**

Sue Smith gave the board an update on the Public Housing and the Housing Choice Voucher Program.

1 D. Ratify approval for change letter in the amount of \$4,000.00 for electrical renovation at Whippoorwill Hills Apartments  
2 in Duffield, VA (Contractor: HVAC, Inc. Architect: The Lane Group, Inc.) for the date of August 30, 2023.  
3

4 The motion was made by Carlene Cross, seconded by Michael Kinkead to ratify approval for change letter in the amount  
5 of \$4,000.00 for electrical renovation at Whippoorwill Hills Apts. in Duffield, VA (Contractor: HVAC, Inc. Architect: The  
6 Lane Group, Inc.) for the date of August 30, 2023.  
7

8 Voting Aye: Carlene Cross & Michael Kinkead

9 Voting Nay: Jack Compton

1 E. Approval of 2024 budget and budget revisions approval for 2023 budget  
2

3 Carlene Cross, made a motion, seconded by Michael Kinkead to approve the 2024 budget and budget revisions  
4 for 2023 budget.  
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6 Voting Aye: All Members present

7 Voting Nay: None  
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9

0 Open Discussion:  
1

2 None  
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4 Adjournment:  
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6 Jack Compton, made a motion, seconded by Michael Kinkead, to adjourn the meeting. The next meeting will  
7 be held at the Scott County Community Office located at 190 Beech Street, Gate City, VA, October 26, 2023 at  
8 5:30 PM.  
9

0 Voting Aye: All members Present

1 Voting Nay: None  
2

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4 \_\_\_\_\_  
5 Secretary

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7 \_\_\_\_\_  
8 Vice - Board Chairman  
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