

# SCRHA Board of Commissioners

July 25, 2024  
Scott County Community Office  
190 Beech St.  
Gate City, Virginia

## MINUTES

Chairman, Phillip Owens called the meeting to order at 5:00 P.M. on July 25, 2024, at the Scott County Community Office, 190 Beech Street, Gate City, Virginia.

**Present**        *Carlene Cross*  
                      *Joe Horton*  
                      Phillip Owens  
                      Jack Compton (Entered meeting at 5:05 P.M.)

**Absent**         Michael Kinkead, Bd Member & Sally Kegley, County Attorney both absent (Sally attended LGA Board of Directors Meeting.)

**Others**         Sue Smith

### Approval of Minutes

Carlene Cross, made a motion, seconded by Joe Horton, to approve the minutes of the June 27, 2024 meeting.

Voting Aye: All Members Present  
Voting Nay: None

### New Business

#### **A. Approval of Payment of Bills for July 2024**

Joe Horton, made a motion, seconded by Carlene Cross, to approve the payment of bills for July 2024.

Voting Aye: All Members Present  
Voting Nay: None

#### **B. Public Housing Financial Report**

Sue Smith, Executive Director gave the board an update on all banking accounts.

#### **C. Public Housing Report**

Sue Smith gave the board an update on the Public Housing and the Housing Choice Voucher Program.

1 D. **Approval of First Page List of Charges Fee Disclosure Statement (Policy for Public Housing & Section 8)**  
2 **Resolution #2024-3**

3  
4 Jack Compton made a motion, seconded by Carlene Cross to approve the First Page List of Charges Fee  
5 Disclosure Statement (Policy for Public Housing & Section 8) Resolution #2024-3

6  
7 Voting Aye: All Members Present  
8 Voting Nay: None

9  
0 E. **Approval of SCRHA standard operating procedures to be implemented as of July 25, 2024.**

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2 Carlene Cross, made a motion, seconded by Joe Horton, to approve SCRHA standard operating procedures to  
3 be implemented as July 25, 2024.

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5 Voting Aye: All Members Present  
6 Voting Nay: None

7  
8 F. **Approval of Budget for 2025 and approval of budget revision for 2024 (Resolution #2024-2).**

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0 Jack Compton, made a motion, seconded by Joe Horton to approve the budget for 2025 and approval of  
1 budget revision for 2024. (Resolution #2024-2)

2  
3 Voting Aye: All Members Present  
4 Voting Nay: None

5  
6 G. **Approval of Budget Submission for 2025 and approval of budget revision for 2024 to be submitted**  
7 **(Resolution # 2024-4)**

8  
9 Joe Horton, made a motion, seconded by Jack Compton to approve the budget submission for 2025 and  
0 Approval of budget revision for 2024 to be submitted (Resolution #2024-4)

1  
2 Voting Aye: All Members Present  
3 Voting Nay: None

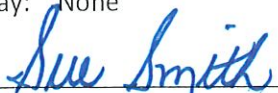
4  
5 **Open Discussion:**

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7 Sue Smith gave an update on the heat pump project at Whippoorwill Hills, Apts. in Duffield, VA

8  
9 **Adjournment:**

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1 Carlene Cross, made a motion, seconded by Joe Horton, to adjourn the meeting. The next meeting will  
2 be held at the Scott County Community Office located at 190 Beech Street, Gate City, VA, August 12, 2024 at  
3 5:00 PM.

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5 Voting Aye: All members Present  
6 Voting Nay: None

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9 \_\_\_\_\_  
Secretary

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9 \_\_\_\_\_  
Board Chairman